

SHETEK LUTHERAN MINISTRIES

SUMMER 2024 JOB DESCRIPTIONS

Camp Counselor

Supervise and provide guidance to campers on-site, at day camps, and on adventure trips. As a counselor you will lead your campers through the daily activities at camp such as group building, games, Bible study, worship, arts & crafts and more. As a counselor you will get to work with your peers and have the opportunity to build transferable skills. Some of the transferable skills you will learn/build on as a camp counselor include effective problem solving, communication, leadership, time management, creativity, team work and more! We are looking for Camp Counselors who enjoy working with youth (or would like to gain experience working with youth), are comfortable sharing their faith with others, and that will work well with others. 18+ years old. **Salary \$400/week, \$425/week returning counselors.**

Kitchen Assistant

Assist the Food Service Director with meal preparation, serving meals, and meal take down/clean up. There is a daily cleaning and to do list that kitchen assistants are responsible for. Some duties include; dishes, various cleaning task to ensure a sanitary cooking environment, taking out the trash, etc. Kitchen Assistants must be hardworking, timely, and work well in a fast paced environment. 16+ years old. **Salary \$400/week.**

Maintenance Assistant

Assist the Property Managers with maintenance of camp grounds and facilities. Some of the maintenance duties include; mowing, cleaning, minor repairs, and more. Must be a hard worker. 16+ years of age. **Salary \$400/week**

Lifeguard (Add on Position)

During our staff training we offer lifeguard certification at no cost. Being a lifeguard is an add on position so you would get an additional \$25 a week added to the salary of your other position at camp.



SUPPORT STAFF POSITIONS

Support Staff Salary

All support staff positions will have a salary of \$450/week as a first time support staff member. If you worked on the support staff the previous summer your salary will be \$475/week.

Assistant Program Director

Plan and implement day-to-day activities such as games, camp activities, and more. Work with other support staff members to help guide and serve as a resource person for camp counselors, kitchen assistants, and maintenance assistants. Works with Program Director to carry out weekly assignments, free-time schedules, staff meetings and more. Must have strong leadership, teamwork, communication, and be a self-motivated individual willing to jump in when needed. 21+ years of age or at least 2 years of prior camp experience preferred.

Health Care Manager

Assists campers and staff with medical issues that occur at camp. The health care manager organizes and distributes medication daily for campers and staff. The Health Care Manager is in charge of making sure all the first aid kits are stocked, that the health care station is stocked and neatly organized, and keep accurate health logs. Aside from distributing meds, restocking first aid kits, and handling medical issues when they occur, you get to help with games, worship, and other fun camp activities! Must be a detail oriented, hardworking, and an empathetic person. 21+ years of age, medical interest/experience preferred.

Cross-Generational Director

The Cross-Generational Director is the main facilitator of our cross generational programs for families, grandparents, and our youngest campers. For every Cross-Generational Program you will work with 2-3 counselors. As the Director of our Cross-Generational programs you will get to use your creativity to plan arts and crafts, games, and other activities for the summer. Must have strong leadership, organizational skills, and be willing to work with campers of all ages, and work well with others. 21+ years of age preferred.

Day Camp Director

A Day Camp Director organizes and leads day camps all summer at our member congregations. Day camps typically run Monday-Thursday from 9:00-2:30 As a Day Camp Director you will communicate with the day camp coordinators from the churches. On day camps there will also be 2-3 counselors that you will work alongside. Day Camp directors will plan out the week with the counselors that will also be on the day camp. 21+ years of age, VBS, supervisory experience preferred. Must work well with others, have good leadership experience, and organized.

Chaplain

Ministers to both the summer staff and the campers. Serves as a resource person for leading devotions, assisting with worships and Bible studies. The Chaplain will work alongside the other support staff members to help lead games, worship, and other camp activities. Must be a self-motivated person and have strong leadership skills. 21+ years of age is preferred, seminary experience preferred.

The Following Jobs are Typically Paired with a Support Staff Position:

*Salary is based on the support staff position you hold with one of the following

Media Coordinator/IT

Takes photos and videos of campers and staff throughout the summer. Create content for camp's social media accounts. Must be organized and creative. Computer, photography, marketing, video, or graphic design skills preferred.

Canteen Manager

Manages the camp store. Making sure it is stocked, clean, organized, and keeps records of inventory. Works with Program Director to order more inventory. Must be detail oriented and organized.

Waterfront Director

Creates and manages a safe waterfront. Provides waterfront orientation for all staff and campers. Organizes lifeguard and boating shed, and does weekly checks on equipment. Must be a certified lifeguard (we do offer lifeguard training during our staff training). 21+ years of age and lifeguard experience preferred.